

**Minutes of the Grinnell City Council Meeting  
Monday, August 7, 2006**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4<sup>th</sup> Avenue, Grinnell, Iowa, at 7:00 p.m., Monday August 7, 2006. Mayor Canfield presided.

ROLL CALL:           PRESENT: Wright, McNaul, Witt, Wilson, White, Worley

**PERFECTING AND APPROVAL OF AGENDA:**

Moved by WHITE, second by MCNAUL, to approve the Agenda and the Consent Agenda as presented. Roll Call Vote: Ayes: White, McNaul, Witt, Worley, Wright, Wilson. Motion carried.

**CONSENT AGENDA:**

- A. Previous minutes as drafted from the Monday, July 17, 2006 Regular Session.
- B. Approval of the Off-Premise Application for Beer for Casey's General Store #1134, 1718 6th Ave.
- C. Approval of the change in the request by the Grinnell Area Chamber of Commerce for Grinnell Happy Days on August 26, 2006 including sponsorship of the event, waiver of fees, provide picnic tables, dumpsters, bleachers, mowing, and street sweeping.
- D. Approval of the request submitted by the Grinnell Area Chamber of Commerce for use of public streets for the Grinnell High School Homecoming Parade on Thursday, September 28, 2006.
- E. Approval of the request submitted by the Grinnell United Methodist Church to waive the no parking from 1 a.m. – 5 a.m. regulation on 5<sup>th</sup> Avenue between Park and Broad Street and Park Street between 4<sup>th</sup> and 5<sup>th</sup> Avenue and allow parking in the grass lot next to A & M Café September 14 – 17, 2006.

**APPROVAL OF THE CLAIMS:**

Moved by WHITE, second by MCNAUL, to approve payment of the claims where funds are available. Roll Call Vote: Ayes: White, McNaul, Worley, Wilson, Witt, Wright. Motion carried.

**PUBLIC HEARING:**

Mayor Canfield opened the public hearing in regard to the plans, specifications, estimate of cost and form of contract for the Broad Street Sanitary Sewer Extension project at 7:03 pm. Wingerter noted no comments or objections had been received prior to the meeting.

Moved by MCNAUL, second by WITT, to close the public hearing at 7:04 pm. Roll Call Vote: Ayes: McNaul, Witt, Wilson, White, Wright, Worley. Motion carried.

Moved by MCNAUL, second by WILSON, to approve Resolution No. 2994: "A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT FOR THE BROAD STREET SANITARY SEWER EXTENSION PROJECT." Roll Call Vote: McNaul, Wilson, White, Wright, Worley, Witt. Motion carried.

Moved by WITT, second by MCNAUL, to approve Resolution No. 2995: "A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE BROAD STREET SANITARY SEWER EXTENSION PROJECT." Roll Call Vote: Witt, McNaul, Worley, Wilson, Wright, White. Motion carried.

#### COMMUNICATIONS/MEETING MINUTES:

- A. Finance Committee: July 17, 2006
- B. Planning Committee: July 17, 2006
- C. Public Works and Grounds Committee: July 17, 2006
- D. Public Safety Committee: July 18, 2006
- E. Memorial Commission: July 18, 2006
- F. Stewart Library Board of Trustees: July 27, 2006
- G. Correspondence: East Central Iowa Coalition of Municipalities
- H. Correspondence: Mediacom
- I. Thank you from Bill and Vickie Haines.

#### COMMITTEE BUSINESS:

- A. Report from the Finance Committee
  - o Approval of TIF grant payment for Jeld-Wen water main (See Resolution No. 2996).

Moved by WHITE, second by Witt, to approve Resolution No. 2996: "A RESOLUTION AUTHORIZING PAYMENT IN THE AMOUNT OF \$48,507.00 TO JELD-WEN WINDOWS & DOORS, GRINNELL, IOWA FOR WORK COMPLETED ON THE WATER MAIN RELOCATION." Roll Call Vote: White, Witt, Wilson, Worley, Wright, McNaul. Motion carried.

- o Approve hiring Kay Cmelik as City Clerk/Finance Officer.

Moved by WHITE, second by WORLEY, to approve hiring Kay Cmelik as City Clerk/Finance Officer. Roll Call Vote: White, Worley, Witt, Wilson, McNaul, Wright. Motion carried.

- o Update on ethanol plant.

A draft of Big River Resources' traffic study draft has been received. The state will require left and right turning lines at the entrance to the plant. Neither the city's nor Big River Resource's study includes extending the turn lanes to accommodate Grinnell Mutual Reinsurance Company.

- o Discuss city manager performance evaluation and contract renewal.

White distributed the evaluation and a copy of last year's evaluation. He requested that the council members complete the evaluations and turn them into him quickly as Behrens' anniversary date is September 9th.

- o Discuss compensation of employees during City Clerk absence.

Wingerter would be compensated at the city clerk's monthly salary, less wages earned at her regular salary, and with no payment for overtime since the clerk position is not paid overtime. Diehm would be compensated for half of her hours at her normal hourly rate and half of her hours at Wingerter's normal hourly rate for both regular hours and overtime hours.

A resolution will be drafted in regard to the compensation proposal.

- Review of the special requests for assistance from the Campbell Fund.

The Grinnell Community Day Care & Preschool is requesting additional assistance to provide preschool scholarships. Previous funding from the Campbell Fund was stated as being a one-time situation as extra funds were available at that time. At this time, the funding is not available. The request was denied. If the Campbell Fund is ever back in the position where extra funds are available, the request will be reconsidered.

A request was made for a handicap ramp. The cost is too much for the Campbell Fund to provide funding. The request was denied and the applicant referred to the ministerial fund.

- Review of the requests for assistance from the Campbell Fund.

Approved by the committee as presented.

- Inquiry

The inquiry was in regard to condemnation for a water main easement. Jay Madi, Inc. was told that they would be required to connect to the city's water before occupancy of the new motel. The city is purchasing the service and abandoning the rural water service, so the circumstances are that they will no longer have water service available unless they connect to city service. Condemnation will take over 6 months to complete.

- B. Report from the Planning Committee
  - Discuss fringe area agreement.

Behrens has been working on a packet of information that will be sent to the county planning & zoning commission. Behrens plans to submit the packet by their next meeting.

- Discuss dark sky lighting ordinance.

The committee directed Behrens and Neff to go through the ordinance and provide a clean copy with final recommendations for the next committee meeting. They suggested Behrens and Neff email the ordinance to the council members ahead of time so that the first reading of the ordinance can be held at the next council meeting on August 21, 2006.

- Discuss land use planning efforts in south Grinnell.

Canfield and Behrens met with Dan Agnew and Dennis Day from Grinnell Mutual Reinsurance Company (GMRC) in regard to the annexation of GMRC into the city limits. GMRC is receptive to the idea of annexation, and will present it to their board of directors.

- Inquiry.

It was asked what leeway there might be in naming the library, especially if there was a benefactor who donated a large sum of money. The committee was in consensus that it would be fine to change the name.

An informal vote from the council showed the entire council was also in consensus that it would be fine to change the name so long as it is done in good taste.

White requested that it be researched to see if there are any attachments to the Stewart name.

- C. Report from the Public Works and Grounds Committee
  - o Discuss the Broad Street Sanitary Sewer Extension project. (See Resolution Nos. 2994 and 2995).

This item was handled during the public hearing portion of this council meeting.

- o Approval of Pay Request No. 1 in regard to the Grinnell Trailhead Project (See Resolution No. 2997).

Moved by WITT, second by WHITE, to approve Resolution No. 2997: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 1 IN THE AMOUNT OF \$22,978.55 TO HOWREY CONSTRUCTION INC. OF ROCKWELL CITY, IOWA FOR WORK COMPLETED ON THE GRINNELL TRAILHEAD PROJECT." Roll Call Vote: Witt, White, Worley, McNaul, Wright, Wilson. Motion carried.

Worley noted that the DOT is paying for 80% of the project.

- o Approval of Pay Request No. 16 (Final) in regard to the Central Business District. (See Resolution No. 2998).

Moved by WITT, second by WRIGHT, to approve Resolution No. 2998: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 16 (FINAL) IN THE AMOUNT OF \$141,832.00 TO MANATTS INC. OF BROOKLYN, IOWA FOR WORK COMPLETED ON THE CENTRAL BUSINESS DISTRICT CONSTRUCTION PHASE 1." Roll Call Vote: Witt, Wright, Worley, Wilson, McNaul, White. Motion carried.

- o Final acceptance of the Central Business District – Phase I. (See Resolution No. 2999.)

Moved by WITT, second by WRIGHT to approve Resolution No. 2999: "RESOLUTION ACCEPTING WORK – CENTRAL BUSINESS DISTRICT CONSTRUCTION– PHASE 1." Roll Call Vote: Witt, Wright, McNaul, Wilson, White, Worley. Motion carried.

- o Approval of the request from Miraco to widen driveway to 50'.

Moved by MCNAUL, second by WRIGHT to approve the request from Miraco to widen driveway to 50'. Roll Call Vote: McNaul, Wright, White, Worley, Wilson. Motion carried.

Witt abstained due to direct family connection to Miraco.

- o Review request from Poweshiek Water Association to provide service to PALS, 4163 20<sup>th</sup> St.

Moved by WITT, second by MCNAUL to approve the request from Poweshiek Water Association to provide service to PALS, 4163 20<sup>th</sup> St. Roll Call Vote: Witt, McNaul, Wright, White, Wilson, Worley. Motion carried.

- o Review of the Bridge Inspection and Rating.

Behrens stated that the report suggests posting one lane road signs at the railroad bridge over 2nd Ave. It also addresses some structural issues on the cemetery bridge, which is overall sound. The third bridge on 4th Ave. needs repairs, a tree removed, and some markers on the guardrail, which will be addressed.

- Approval of Statement of Agreement for use of the Grinnell Community Center as a mass care shelter.

Moved by WITT, second by WRIGHT, to approve the Statement of Agreement for use of the Grinnell Community Center as a mass care shelter with the American Red Cross. Roll Call Vote: Witt, Wright, McNaul, Wilson, Worley, White. Motion carried.

- Update on parks plan.

A meeting will be held, Tuesday, August 8, 2006, in the council chambers to design a concept plan for Van Horn Park.

The goal is to have the master parks plan completed by October.

- Inquiry.

Canfield asked about the Hazelwood Cemetery sign project and whether anything further had been done on it. The committee requested that staff research the status of this project.

D. Report from the Public Safety Committee

*(Please Note: This meeting was held on Tuesday, July 18, 2006.)*

- Approval of Agreement for Provision of Interpreter Services. (See Resolution No. 2993.)

Moved by WILSON, second by WORLEY, to approve Resolution No. 2993: "A RESOLUTION AUTHORIZING PAYMENT OF \$15.00 PER HOUR FOR INTERPRETER SERVICES FOR THE GRINNELL POLICE DEPARTMENT UNLESS THE INTERPRETER IS A VOLUNTEER OR UNDER CONTRACT WITH A PREDETERMINED FEE SCHEDULE." Roll Call Vote: Wilson, Worley, White, Witt, McNaul, Wright. Motion carried.

- Discuss IDOT report on school crossings.

The group discussed adding Garfield Avenue and East Street to the list of areas to be improved. The cross walk at this location currently runs diagonal through the intersection and this will be corrected. The committee generally supports the concept of closing Prairie Street west of Bailey Park School and converting this to a cul-de-sac. The committee unanimously supports moving forward with the IDOT recommendations. Motion by White, second by Worley to send this project to the Public Works and Grounds Committee with their strong endorsement and to add Garfield Avenue and East Street to the list of IDOT recommended improvements. All ayes, motion carried.

Matherly will work with the school administration to seek financial assistance from the school to make these improvements.

- Update in regard to the ambulance service.

Sicard and Ireland presented information about calls for service, types of calls, collection rates, expenditures, and revenues assuming a municipal ambulance service. The information presented supported a move to a municipal ambulance service and the committee was supportive of seeking additional information.

Canfield commented that the fire department and community got together to honor retiring fireman Pat White the previous weekend. He stated that White took his job seriously and the city benefited from his dedication. His official retirement date was August 1, 2006.

- E. Mayor's Committee Appointment Recommendations
- o Pam Grundler – Grinnell Renaissance
  - o Jess Lease – Grinnell Renaissance
  - o Dustin Smith – Grinnell Renaissance
  - o Paula Sears – Grinnell Renaissance

Moved by WHITE, second by WORLEY, to approve appointment of Grundler, Lease, Smith, and Sears to the Grinnell Renaissance Board. Roll Call Vote: White, Worley, McNaul, Wilson, Wright, Witt. Motion carried.

NEW BUSINESS: None.

#### SECOND READING OF THE ORDINANCES:

Moved by WORLEY, second by WITT, to conduct the second reading of Ordinance No. 1274: "AN ORDINANCE ESTABLISHING ARTICLE V OF CHAPTER 22 OF THE MUNICIPAL CODE, CREATING A STORM WATER UTILITY WITHIN THE CORPORATE LIMITS OF THE CITY OF GRINNELL SETTING THE RATE FOR THE UTILITY, AND PROVIDING AN APPEAL PROCEDURE FOR PERSONS AGGRIEVED BY THE COSTS OF THE UTILITY." Roll Call Vote: Worley, Witt, Wright, Wilson, McNaul, White. Motion carried.

Moved by MCNAUL, second by WHITE to conduct the second reading of Ordinance No. 1275: "AN ORDINANCE REPEALING ORDINANCE NO. 1244 AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL IOWA BY ADDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-508 (PARKING RESTRICTIONS.)" Roll Call Vote: McNaul, White, Witt, Worley, Wright, Wilson. Motion carried.

#### APPROVAL OF THE RESOLUTIONS:

Moved by WHITE, second by MCNAUL to approve Resolution No. 3000: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (William A. & Norma J. Rozendaal, 923 – 927 Broad Street)." Roll Call Vote: White, McNaul, Wilson, Witt, Worley, Wright. Motion carried.

INQUIRIES: None.

#### REPORT FROM THE CITY MANAGER:

Behrens reminded the council and residents of a Pool Committee Meeting at 6:30 p.m. on Wednesday, August 9, 2006 in the council chambers.

ADJOURN:

Moved by MCNAUL, second by WHITE, to adjourn this regular session of the Grinnell City Council at 7:47 pm. Vote: (6) ayes, motion carried.

ATTEST:

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Gordon Canfield, Mayor

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Annmarie Wingerter, Acting City Clerk